

eticketing Solutions

### **Customer eticketing Solutions**

KB Group has successfully deployed online booking solutions for many organisations. A full list of customer sites is available in the eticketing section of the <u>KB Group website</u>. Listed below is a selection of KB Group eticketing customers. Click any logo to review the live website.



### **Customer Comments**

### barbican

"The Barbican Centre has been using the KB Group online eticketing solution for more than three years. KB Group has worked closely with the Barbican Centre in developing the features of the eticketing solution. Barbican on-line sales have increased steadily during this period and the solution has proven very successful with our customers."

Chris Evers - Head of IT - Barbican Centre

# TATE

"Tate is prioritising online as our preferred means of communicating/conducting business."

"Our current policy is to encourage members to manage their own membership records online - amending, upgrading, renewing, enrolling others and signing up for gift aid."

Susie Dawson - Head of Membership - Tate

### Sadler's Wells

"Sadler's Wells have worked closely with KB Group on our e-ticketing solution for 5 years. During that time, KB Group's input has achieved great results, more than doubling our online sales percentage."

"Last year, KB Group replaced our costly bulk emailing system with the streamlined, cost-effective and user-friendly KB Group Email Suite that has proved extremely successful."

"KB Group's flexible approach means they're always available to answer queries that arise, and quickly and efficiently able to determine the right solution."

Mark Doerfel - Web Manager - Sadler's Wells Theatre

# eticketing Overview

The KB Group eticketing solution is the **online booking market leader**. It offers the most comprehensive functionality of any eticketing solution available. The **solution runs on various back end platforms** providing you with viable alternatives to your incumbent back office supplier and unlike many other online booking vendors, there is **no fee per ticket**.

#### The KB Group eticketing solution:

- ✓ Displays information to customers as determined by your Box Office.
- ✓ Updates the seating inventory in real time.
- ✓ Performs live credit card transactions direct to your credit card acquirer.
- ✓ No fees to external agencies for managing an allocation on your behalf.
- ✓ No commissions to online card authorisation broker.
- ✓ No wasting time managing messy allocations with a 3rd party.
- Dynamic and constantly growing functionality.
- Customized solutions with rapid turnaround.
- ✓ Web accessibility enabled (WAI)
- ✓ Internationalisation

This document details the KB Group eticketing features. For detailed technical information please reference the Introduction to eticketing document on the KB Group website <u>http://www.kbgroupuk.com/eticketing.htm</u>.

If you require more information about the KB Group eticketing solution then please <u>contact us</u> to discuss your requirements.

# eticketing Features

These online booking features **will significantly increase your revenue** and reduce Box Office staff effort.

•	Membership	06
•	Subscriptions and multi buy discounts	07
•	Dynamic seat plan	08
•	Merchandising	10
•	Donations	11
•	Gift tickets and ecards	12
•	PDF tickets Emailed to Customers	14
•	Admission Control	15
•	Postcode lookup for customer address	16
•	Ticket collection kiosks	17
•	Email subscription management	18
•	Forward to a friend viral marketing	19
•	Customer recommendations	20
•	Restaurant bookings and management	21
•	<u>Discounts</u>	22
•	Free tickets	23
•	Priority booking	24
•	Host multi-branded online booking	25
•	Promotional codes for discounts	27
•	Payment failure detection	28
•	Flexible booking fees	29
•	<u>Competitions</u>	30
•	View current and historic bookings	31
•	Cryptography for secure email	32
•	Website Management Tools	33

# Membership

#### Do you want to?

- ✓ Increase sales revenue through online membership?
- Communicate to your members?
- ✓ Market membership to new and existing customers?
- ✓ Reduce membership effort for the Box Office?
- ✓ Increase revenue through gift aid declarations?

Membership allows your customers to...

- Purchase and upgrade their membership.
- Renew their membership.
- Update their name and address details.
- Send a gift membership and optional ecard.
- Consent their membership as gift aid if you are a registered charity.

#### **Example Membership page:**



### **Subscriptions and Multi Buy Discounts**

#### Do you want to?

- Increase sales revenue through multiple ticket sales?
- Market discounts for particular ticket combinations?
- Configure customised discount breaks?

#### Multi Buy Discounts allow your customers to...

- Be entitled to a discount if they buy certain grouped tickets.
- Buy one ticket and get another at a discounted rate.
- Buy a number of tickets and get a percentage discount.

#### **Example Subscriptions and Multi Buy Discounts page:**



# **Dynamic Seat Plan**

#### Do you want to?

- Be the owner of the best dynamic seat plan available on the market?
- ✓ Have an easy to use online dynamic seat plan?
- ✓ Reduce seat confirmation enquires for the Box Office staff?
- ✓ Not mandate that your customers download seat plan client software?
- ✓ Have a high performance seat plan that displays quickly?
- Emulate your back office seat plan and colour bands?
- ✓ Have the option of hold best seats algorithm as well?
- Dynamically turn the stage on and off?

#### The Dynamic Seat Plan allows your customers to...

- Have a visual display of the parts of the house.
- Choose the particular part of the house they wish to sit in.
- See a visual display of available seats, unavailable seats and prices.
- Select the exact available seats that they want within a seat block.
- View a summary of selected seats.
- View a summary of the total cost.
- Mouse over seats in order to display a summary price and availability.
- View seat attributes (restricted view, disabled persons seat, etc).
- Zoom in and out of the seat plan to display offered seats more clearly.

#### An example Dynamic Seat Plan page:

• Is shown on the next page.

	Sadler's Wells
	1 Welcome 2 Select show 3 Choose seat 4 Pay 5 Confirmation
	······································
	Shopping basket
	The Ballet Boyz   Naked   at Sadler's Wells Main Auditorium   on Saturday 11 June 2005 at 14:30
	your seats \$27, \$26, \$25
	total cost Total Cost Before Booking Fee: £84
	selection Seat Status: Free Row: S Seat: 28 Ticket Price: £28.00
	attributes
	🗙 your selection 🔄 not available 🗧 £36.00 📕 £28.00 📕 £22.00
please select an area	0 H X N
Magnification	

# Merchandising

#### Do you want to?

- Increase your revenue through online merchandising sales?
- Sell a range of venue or show merchandise to your online customers?
- Automatically calculate postage and packaging based on where the recipient lives and the number of items purchased?
- ✓ Control the merchandise stock counts via your back office ticketing?

#### Merchandising allows your customers to...

- Select a range of merchandise to complement your current exhibitions.
- Add merchandise to their online shopping basket.
- Perform a single card transaction for all mixed purchases.



#### **Example Merchandising page:**

### Donations

#### Do you want to?

- ✓ Increase your revenue through online donations?
- ✓ Increase donation revenues by 28% through online gift aid declaration?

#### Donations allows your customers to...

- Donate amounts from specified online check boxes or enter the specific amount they wish to donate.
- If you are a registered charity then the customer can choose the government gift aid declaration check box.
- Make donations at any stage during their on line journey. If they prefer to make their donation by post, they can download and print the forms.

#### **Example Donations page:**

	TATE
Та	te Online together with BT 😥
home support us	feedback shop online
Donate to Tate Online	Tickets
	Members
By making a donation to Tate you will provide support for many aspects of Tate's work, ranging from education and interpretation to the acquisition of new works of art for Tate's	Donations
Collection and the conservation of existing works.	About Online Tickets
	Tate Collections
Please specify the amount of your donation and press the continue button to proceed.	Tate Britain
Amount O £10 O £25 O £50 O £100 Other O £	Tate Modern
	Tate Liverpool
If you would prefer to return your donation by post click here to download a printable form.	Tate St Ives
Gift Aid	Tate Connections
Now you can increase the value of your donation by 28%, at no extra cost to you. The government's Gift Aid scheme allows charities to raise vital extra funds by reclaiming the tax on donations. This means every pound you donate will be worth an additional 28p.	
To make your donation go further, please complete the Gift Aid declaration by ticking the box below. You must be a UK taxpayer, but remember – there's no extra cost to you.	
I would like Tate Members to reclaim tax on all qualifying subscriptions and donations since 6 April 2000, and from the date of this declaration. I have paid an amount of UK income tax or capital gains tax equal to any tax reclaimed.	
If you would prefer to return your Gift Aid declaration by post click here to download a printable form.	

### **Gift Tickets and ecards**

#### Do you want to?

Increase your revenue through customers buying gift tickets online?

#### Gift tickets and ecards allows your customers to...

- Purchase gift tickets for their family and friends.
- Add a special personalised message to the gift tickets.
- Add an artistic ecard to the gift tickets.
- The customer decides whether the recipient receives an email about the gift tickets or whether they receive them as a surprise in the post.
- The customer decides whether to have the gift tickets posted to the recipient or whether the recipient collects them from the Box Office.

#### **Example Gift Tickets page:**



#### **Example ecard page:**



# **PDF Tickets emailed to Customers**

Do you want to?

- ✓ Reduce your overall per ticket cost?
- ✓ Reduce printer maintenance costs?
- ✓ Reduce ticket stock and postage costs?
- ✓ Reduce Box Office staff time for sending tickets?
- ✓ Reduce Box Office staff time in dealing with lost tickets?
- ✓ Send PDF tickets from your back office applications?

Emailing PDF Tickets allows your customers to...

- Choose to have their tickets emailed to them as a PDF ticket.
- Print/reprint their own ticket.
- Have the convenience and security of immediate delivery.

#### **Example PDF Tickets:**



# **Admission Control**

#### Do you want to?

- Implement an admission control system that records date and time of entry and the admitting usher to your venue or exhibition?
- Implement crowd control for busy general admission events?
- Reduce any charge back fraud through the bar code admission control system?
- Optionally use wireless bar code scanners for all venue entry including PDF tickets emailed to customers?
- ✓ Measure "no shows" for events?

#### Admission control allows you to...

- Automate and record all venue entry by date, time, usher and door.
- Mitigate the risk of any charge back fraud.
- Ensure electronic tickets are not reused.

# **Postcode Lookup for Customer Address**

#### Do you want to?

- ✓ Have better quality consistent customer address data?
- ✓ Have a quick method for the customer to enter their address?
- ✓ Keep Royal Mail data accurate with quarterly updates?

#### Postcode lookup allows your online customer to...

• Quickly fill out their address details simply by entering their postcode

#### **Example Postcode lookup page:**

barbican	
welcome items seating pay confirmation	🚺 my booking 😋
Postcode lookup	members login my details
Postcode E1 11 Q House Number (ontional)	help
Enter your postcode and your house number (optional) and click the Postcode Search button to see a list of matching addresses.	security
matching addresses.	privacy
Here are the addresses for E1 1LQ:	FAQs access info
E1 1LQ 73 Back Church Lane, LONDON E1 1LQ 75 Back Church Lane, LONDON	· · · · · · · · · ·
E1 1LQ 77 Back Church Lane, LONDON E1 1LQ 79 Back Church Lane, LONDON	
E1 1LQ 81 Back Church Lane, LONDON E1 1LQ 83 Back Church Lane, LONDON	
Double click your address or select the correct address and click Continue to update your address information on the registration page.	
Continue 📀	

### **Ticket Collection Kiosks**

#### Do you want to?

- Decrease Box Office staff time in printing out COBO's?
- Decrease Box Office staff time in handing out COBO's, especially for busy events with long queues?
- Encourage customers to book in advance and avoid queuing?
- ✓ Offer an efficient ticket collection experience for your customers?
- ✓ Reduce postage costs?

#### Ticket Collection Kiosks allow your customers to...

- Save time and avoid queuing at the Box Office ticket collection area.
- Collect their tickets by swiping the credit card that they purchased the tickets with at the kiosk(s).

#### **Example Ticket Collection Kiosk page:**



### **Email Subscription Management**

Do you want to?

- ✓ Reduce your advertising costs by promoting events via email?
- Promote your venue, events and website through email campaigns?
- ✓ Classify customer's interests for email marketing?
- ✓ Comply with customer data protection legislation?
- Use customer's interests to perform email campaigns using <u>KB Email</u> <u>Suite</u> or your own email management software?
- ✓ Use the KB Email Suite at no cost per email fee unlike all other products in the market?

#### Email Subscription Management allows your customers to...

- Indicate what they are interested in subscribing to.
- Indicate whether they want to subscribe via email or via post.
- Unsubscribe to subscriptions they are no longer interested in.

#### **Example Email Subscription Management page:**

Please contact me with information on future events presented by the Barbican or the event's producer.*	O Yes ⊙ No
Please contact me with information from other organisations, approved by the Barbican, or the event's producer which may be of interest to me.*	O Yes ● No
Please tick the arts events that you are interested in:	
Art exhibitions	
BITE (theatre, dance, music)	
Classical music	
Contemporary music	
Cinema	

### **Forward to a Friend Viral Marketing**

#### Do you want to?

- Extend your reach for event promotion to new customers?
- Allow your customers to easily let their friends and family know which events they are attending and drive sales through recommendations?
- Collect email addresses via the forward to a friend functionality for your email marketing campaign?
- ✓ Use the customer's friend's interest to market tickets?

#### Forward to a Friend Marketing allows your customers to...

- Forward to their friends what they may be interested in subscribing to
- Forward to their friends which events they are attending

#### **Example Forward to a Friend page:**

forward to a	friend
To forward this email 1 a short personal mess. Friend's Email Address	
From Email	
Personal Message	<b>v</b>

### **Customer Recommendations**

#### Do you want to?

- ✓ Target customers' specific interests and sustain loyalty?
- ✓ Increase customer visits through tailored recommendations?
- ✓ Increase your revenue through more ticket sales?
- ✓ Use the customers' interests to market more tickets?

Customer Recommendations allows your customers to...

- Have tickets recommended to them based on what they are interested in subscribing to.
- Have confidence in the recommendations so that they can purchase events that they would not normally attend.
- Get more value from their interest in your venue.

### **Restaurant Bookings and Management**

#### Do you want to?

- Increase your revenue by offering your customers a pre-booking service for restaurants or cafes at your venue?
- Enhance your customers experience at your venue by offering pre theatre bookings at restaurants or cafes in the surrounding streets?
- Build up relationships with restaurants/cafes surrounding your venue?

#### External Venue Bookings allows your customers to...

- Enhance their overall experience of your event.
- Enjoy the services of restaurants and café's at or near your venue.
- View the menu online for the restaurants and café's.
- Pre book their table, their food and their drinks online.

#### **Example Restaurant Booking and Management page:**

	Sadler's Wells			
5	1 Welcome 2 Select show 3	Choose seat	4 Pay	5 Confirmation
)	4 	**		
				😡 shopping basket
	You have requested: 2 seats			
	<b>Restaurant Booking</b> Winter/Spring 2004-5 at Restaurant			
	on Saturday 09 April 2005 at 18:0	0		
	Please select from the following	g options avai	lable:	
	O 2 Course Meal		£14.75 eac	h
	C 3 Course Meal		£17.50 eac	h
	Once you have received the email conf your food in advance. This can be don you can telephone 020 7863 8263 (Mon number - as stated in your email confir restaurant of your choices by 4pm on tl Friday before if you wish to dine at the	e by completing o 1 - Fri 9am - 5pm) mation, <u>View mer</u> he day before you	ur online order fo , quoting your bo u Please ensure	rm, or alternatively oking reference that you advise the

### Discounts

#### Do you want to?

- ✓ Increase your revenue through more ticket sales by having discounts?
- ✓ Offer tickets at discounted rates for specific groups of customers such as members, senior citizens, students and the unwaged?
- Restrict discount availability via the Box Office?

#### Discounts allows your customers to...

• Benefit from discounted events that they would not otherwise attend.

#### **Example Discounts page:**

State State	films now showing		
	Available Seats		• home
	You have requested: 2 seats		home
	A PLACE IN THE SUN at NFT2		NFT
	on Friday 11 November 2005 at 18:15		
Institute	<u>View the plan of the cinema</u>		NFT Box Office 020 7928 3232
6/6 British Film Institute	When booking a concessionary ticket, please note that you ma concession to staff at the Box Office when you collect your tic enter the auditorium.	y need to show your proof of kets or to the usher when you	
3fe	0 💌 Adult	£7.90 each	
	0 MEMBERSHIP FREE VOUCHER	£1.00 each	
	0 💌 Registered Disabled New	£5.00 each	
	0 Vnwaged New	£5.00 each	
	0 SENIOR CITIZEN	£5.00 each	
	0 STUDENT	£5.00 each	
	0 NON-MEMBER	£7.90 each	
	0 NON-MEMBER CONCESSION	£6.00 each	
	0 MANAGEMENT	£1.00 each	
	0 💌 STAFF	£1.00 each	
	0 SPECIAL EVENTS	£1.00 each	
	0 V PRESS	£1.00 each	
	0 SPONSORSHIP	£1.00 each	
	Change Next		

# **Free Tickets**

#### Do you want to?

- ✓ Offer free tickets to special customer groups, such as members?
- Encourage membership schemes with periodic subscriptions?
- Promote events through special offers and promotions?
- Encourage pre-booking to assist with admission management for free events.

#### Free Tickets allows your customers to...

- Redeem benefits from their membership subscriptions.
- Pre-book for popular events in advance.
- Learn about membership and other subscription offers.

#### **Example Free Tickets page:**

	home sup	oort us   feedback   shop online
icket Prices	1 2 3 🗹 5 6 7 8	Tickets
ntact Us   Privacy   Security   Delivery   T	Ferms   Fees   Membership   Gift Tickets	Members
da Kahlo Exhibition		Donations
		About Online Tickets
Exhibitions at Tate Modern 09 June 2005 at 10:00		Tate Collections
crosoft Internet Explorer		Taka Deltain
rosort internet Explorei		
page. Please note Members free ti	ickets cannot be sent as girts.	-
	(COK	tions
Adult	at£10.00 each	BECOME A MEMBER
Adult *Child		
	at£10.00 each	BECOME A MEMBER
*Child	at£10.00 each at£8.00 each	BECOME A MEMBER Members enjoy unlimited free entry
*Child Senior Citizen	at£10.00 each at£8.00 each at£8.00 each	BECOME A MEMBER
*Child Senior Citizen Student	at£10.00 each at£8.00 each at£8.00 each at£8.00 each at£8.00 each	BECOME A MEMBER Members enjoy unlimited free entry to exhibitions
*Child Senior Citizen Student Job Seeker	at£10.00 each at£8.00 each at£8.00 each at£8.00 each at£8.00 each at£8.00 each	BECOME A MEMBER Members enjoy unlimited free entry
*Child Senior Citizen Student Job Seeker Registered Disabled	at£10.00 each at£8.00 each at£8.00 each at£8.00 each at£8.00 each at£8.00 each at£8.00 each	BECOME A MEMBER Members enjoy unlimited free entry to exhibitions

# **Priority Booking**

#### Do you want to?

- Promote benefactor schemes whereby authorised customers can obtain access to inventory prior to general public sales opening?
- ✓ Reduce Box Office staff's time during very popular events?
- Allow certain groups of customers to use the priority booking period to buy tickets before they go on general sale?

Priority Booking allows your authorised customers to...

- Obtain access to restricted or limited inventory.
- Feel extra special due to their pre-booking advantage.
- Enter a priority booker login ID that is used to access performances on the site not on general sale.
- Priority book both subscriptions and single bookings.

#### **Example Priority Booking page:**

Priority Bo	oking R	equest									
	Tickets for	orocessing.	You will re	eceive an en	náil to coi	nfirm that y	/our form	has bee			ow and it will be sent by secure r request is being dealt with. As
uemanu ior :	ome eveni	s is nigh, pie	ase give a	allemative u	ates anu	prices with	erever pu	issible.			
Venue	Title of F	erformance	Date	2nd Choice Date	Time	Seat Location	2nd Choice Seat Location	Number of Seats	Price	2nd Choice Price	
The maximum Please debit f (note that <mark>x</mark> d	the card de	tails as spec	ified belov	V.							
Card nu	ımber 🗙 🗌										
Card	Type 🛛	isa		•							
<b>issue nu</b> (for Switcl											
	n card 🗴										
	tdate n.card)	•	•								
Star											
Star (if or	/ date 🗴 🗌	-	-								

# **Host Multi-brand Online Booking**

#### Do you want to?

- Increase your revenue by booking fee, portal fee or other approaches by selling tickets on behalf for external organisations that don't have an online booking system?
- ✓ Have an unlimited amount of multi-branded online booking sites? The external venue/events ticket data is captured in your back office ticketing system with the online booking branded as the external venue.

#### Multi-brand online booking allows external organisations...

 To benefit from an online ticketing web site portal hosted by you. This means they don't have to outlay the upfront costs for hardware, software or have Back Office ticketing expertise and skills or online ticketing expertise or skills.

#### **Example hosting of Wallace Collection by Tate:**

		TA	TE
		Tate Online to	gether with 🖅 🌾
hom	e support u	s feedback	shop online
Welcome to Tate Online Ticketing Portal			
Please select the portal customer you wish to purchase tickets from:			
Wallace Collection			
Continue >>			

#### **Example hosted Wallace Collection main page:**



Contact Us | Privacy | Security | Delivery | Terms | Fees | Customer Number | Gift Tickets

To order your tickets for our exhibition and other events simply fill in the details requested on each screen. **Please note** you can book for exhibitions up until 24 hours before your visit.

If you book fewer than seven working days in advance your tickets will be waiting for you at the Ticket Desk on the first floor. Tickets booked seven or more working days in advance will be posted to you - unless you instruct us otherwise - in which case you should collect them from the Ticket Desk on the first floor.

You can also purchase Gift Tickets for your friends and family. Click here for details.

For Group Bookings please telephone 020 7887 8998. **Please note** group bookings must be made at least 3 weeks in advance of the intended visit date.

#### Art Angel hosted by Sadler's Wells AngelTix main page:

	ONLINE BOOKING
select show	Artangel Welcome to online booking for Art Angel with Angeltix.com where you may book up to 10 tickets . Please make your selection from the options below, filling in all the fields you require. Thank you.
	Select Show
	Number of Tickets required
	For Shows on Mon Tues Wed Thurs Fri Sat Sun I I I I I I I I I I II IIIIIIIIIIIIII
	Between and including 8 • April • 2005 •   and 8 • April • 2006 •
	next

## **Promotional Codes for Discounts**

#### Do you want to?

- ✓ Increase revenue by promoting specific events with special offers?
- ✓ Measure the effectiveness of price driven sales campaigns?
- ✓ Restrict the number of promotional codes available?

Promotional Codes allows your customers to...

• Enter a promotional code in order to receive a discount.

#### **Example Promotional Codes for Discounts page:**



### **Payment Failure Detection**

#### Do you want to?

- Reduce calls to the Box Office from online customers that have experienced a payment failure and are uncertain what to do?
- ✓ Automatically resubmit failed payments?
- ✓ Offer a facility for multiple payment attempts, for example when a customers card has been declined.
- ✓ Reduce lost sales through initial card payment failure.

#### Payment Failure Detection allows your customers to...

- Be assured that their failed payment was resubmitted and that they are definitely going to your event.
- Feel more confident about the robust security associated with your online payment facilities.

# **Flexible Booking Fees**

#### Do you want to?

- ✓ Maximise revenue by having competitive and flexible booking fees?
- Have different booking fees by venue or by show either on a per ticket or per transaction basis?
- Have the ability to waive the booking fee for certain payment card types (eg through a sponsorship agreement) or ticket despatch mechanisms?

#### Flexible Booking Fees allows your customers to...

- Base their ticket purchase on flexible booking fees.
- Feel they are getting excellent value from their event spend.

#### **Example Flexible Booking Fees page:**

RA•	Programme Artists Support Collections Information	About the RA About this Site Visit Press Office		SHOP
Confirm Booking				
If this information is con to this booking click Add		ou would like to add an	other exhibition	
You can delete unwante entire booking click Can		emove. If you would lik	e to cancel this	
<b>Turks</b> 12 April 2005 at 10:00				
1 Adult allocated				
Full Price at £11.00			Remove	
Booking Fee: £1.00				
Total £12.00				
Proceed	Add More		Cancel	

### Competitions

#### Do you want to?

- Increase revenue by having competitions for your customers?
- Collect names and emails from the competitions for email marketing?

#### Competition offers allow your customer to...

• Enter exciting competitions to win tickets.

#### **Example Online Competition page:**



# **View Current and Historic Bookings**

#### Do you want to?

- ✓ Reduce Box Office staff time responding to booking queries?
- Provide your customers with a simple mechanism to see the events they have purchased tickets for?

#### Viewing Bookings allows your customers to...

- See on one page all of their current and historic bookings.
- Be certain that they have successfully completed bookings.
- Manage their social life.
- Forward booking details to friends and family.

#### **Example View Current and Historic Bookings page:**

RA•	Programme Artists Support Collections Information	About the RA About this Site Visit Press Office	SHOP	
Existing B	ookings			
Here are the	details of your current bookings.			
Booking Reference	Exhibition	Date & Time	Ticket Details	Card Number
10911 10911	TURKS TURKS	26 January 2005 at 11:00 26 January 2005 at 11:00	1 Full Price Adult tickets at £12.00 1 Full Price Senior (60 Years +) tickets at £10.00	XXXXXXXXXXX783 XXXXXXXXXX783
If you have booking refe Proceed	any queries regarding these boo rence.	kings please email us with your que	estion(s) and, if possible, your Royal Academy of Ar	ts customer number or

# **Cryptography for Secure Email**

#### Do you want to?

- ✓ Use email certificates so that you can send and receive secure emails?
- Receive sensitive information from your online presence that no one else can see.
- Digitally sign and/or encrypt your emails either from your desktop mail client (eg Outlook) or from your web server.

#### Cryptography for secure email allows your customers to...

• Be sure that any information that they send to you is kept secure and cannot be interfered with by any 3<sup>rd</sup> parties.

Note that the secure cryptography component is not used for securing the online booking transaction. All online booking transactions use industry standard 128 bit strength SSL (Secure Sockets Layer) technology.

The secure cryptography component is useful if you wish to send and receive digitally signed and encrypted information outside the scope of a normal web booking transaction. For more information on free email certificates see <u>www.thawte.com</u>.

# Website Management Tools

#### Do you want to?

- ✓ Have a high performance web site during specific high demand events?
- Control the number of online users at any one time in order that other business processes (eg Back Office ticketing system) are not affected by performance problems associated with concurrent utilisation?
- ✓ Control when the online booking engine is not available?
- Configure messages associated with offline times (eg scheduled database maintenance tasks).

Website Management Tools allow you to...

- Finely balance the number of concurrent online users to match your hardware and network performance capabilities. This ensures that customers purchasing tickets using your online booking solution get prompt responses to their enquiries regarding availability.
- Control access to different aspects of your website eg membership, merchandising, ticketing with user configurable and meaningful messages to advise customers of any scheduled downtime.